

# Naviance

Naviance is a web-based resource that supports college and career planning. It is specific to our school and is a vital communication tool for seniors, counselors and parents during the college application process. Please become familiar with this program.

## How do you register?

Each student receives an access code. Students must use their own account and will use their Christian Academy email account.

- Use code to create a personal account
- Codes are random and alphanumeric for security reasons
- Codes can be used only once; they are for initial access only, then user creates their own.

## How to request the most common services from your counselor in Naviance:

- Transcript: Click on “College Tab”, click on “transcripts” on the right side and submit your request.
- Recommendations: Click on “College Tab”, Colleges I am applying to, scroll down to “add/cancel” list. Request a teacher and then talk with the teacher about the request. Fill out the form called “Senior Recommendation form for Teachers” found on the home tab in the document library in the senior file.
- Make sure to keep your list of college applications current under the “College Tab” in Naviance.

## What can Naviance do?

College Visits – See the schedule for College Representatives coming to CAL.

Explore Careers – Get helpful information about particular careers such as job descriptions, necessary skills, what tasks are performed and typical wages earned.

College Search – Tools to help match your preferences and compare colleges using admissions data from past CAL students, see average GPA and test scores of accepted CAL students.

College Lookup – Find colleges by name, state or quick list (those colleges to which CAL students frequently apply). Find general and admission information, application history and scheduled visits.

Graphs (Scattergrams) – Compares your GPA and test scores to other students who have applied and been accepted or denied.

Build a Resume and Create a Game Plan – Share information that only your counselor can see that will help him/her help you to develop a game plan for achieving your goals after graduation.